



Saturday School 2012 Registration Form

Students Information

Last Name: _____ First Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

Age: _____ Date of Birth ____/____/____

Email: _____

Grade Completed: _____ School Name: _____

Parent Or Guardian Information

Mother/Guardian

Last Name: _____ First Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone (Day): _____ Phone (Evening): _____

Cell: _____ Email: _____

Father/Guardian

Last Name: _____ First Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone (Day): _____ Phone (Evening): _____

Cell: _____ Email: _____





Emergency Contact Person #1

Name: _____

Phone: _____

Address: _____

Emergency Contact Person #2

Name: _____

Phone: _____

Address: _____

Adults that have permission to pick up my child from school are:

Name: _____

Phone: _____

Address: _____

Name: _____

Phone: _____

Address: _____

Name: _____

Phone: _____

Address: _____

Please circle the following answers that pertain to your child:

Is your child allergic to?





Bee Stings Inspect Bites Poison Ivy Particular Foods

Other: _____

Has your child had or been subject to?

Seizures Heart trouble Convulsion Fainting spells Asthma Diabetes

Other: _____

Is your child under medical care for any illness or health problems? YES NO

If yes, please specify medication. _____

Should your child's activities be restricted in anyway? YES NO

If yes, please specify. _____

Name of child's Doctor: _____ Phone: _____

I have read the school rules and regulations and application form and agree to the terms stated therein. I give my child permission to receive medical care in the case of emergency. I understand that meals and trips are not covered in the price.

Parent/Guardian Signature





SCHOOL RULES & REGULATIONS

Please review all rules with your child.

GENERAL INFORMATION

Philosophy

It is our hope that the Foundation's Saturday School will offer a program that will provide each child with the opportunity to:

1. Study Islam, The Quran, and the Arabic language in new fun and exciting ways.
2. Develop healthy habits, a sense of fair play, and a respect for equipment and property.
3. Participate in wholesome and creative play in an Islamic setting which will insure the health, safety, and creativeness of the child.

About the Staff

A highly qualified and experienced director supervises the School. The teachers and counselors at our school are a mixture of mature and enthusiastic adults, college and high school students. All school staff is put through specialized school training orientation which includes such varied topics as supervision and safety techniques to curriculum development and first aid. We are proud of our staff and know that you will feel the same.

Emergency/Information Form

The Emergency/Information form will be completed at the time of registration. If at any time you wish to update this form, please see our School Director. Your child's teacher and school Director will have this form on them at all times while school is in session.

Questionnaire/Evaluation

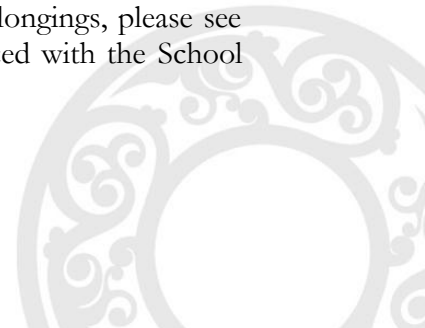
Upon completion of school, you will receive a school questionnaire, please take a few moments to fill it out and send it in! With your help, we hope to make school even more fun next year.

Clothing

All students should wear loose fitting Islamically acceptable clothing such as jeans and long tops, shirts and long skirts, or abayas (for the young ladies). All girls aged 10 and above are **required** to wear a hijab at all time while at the School. We ask that the students refrain from wearing expensive clothes to School, as it may hinder their participation in some activities or damage their clothes. Proper foot wear must be worn at all times.

Lost & Found

Please encourage your child to keep track of his or her belongings. FKAD and its Staff will not be held responsible for lost or stolen items. There will be a lost and found area where all belongings left at the facility will be placed. If your child should lose any belongings, please see the School Security. At the end of each school day, all lost articles will be placed with the School Security for one week.





STUDENT Drop-off and Pick-up

SIGN OUT IS REQUIRED at the end of EACH day, unless written permission is given to the School Director to release students earlier than 3:00PM. The student must sign out with a teacher before leaving. School pickup/drop-off will be at the gym. If a student will not be at school, a parent/guardian must call the school before 8:45am. Students will not be allowed to leave school with anyone not listed on their registration form. All information is kept confidential.

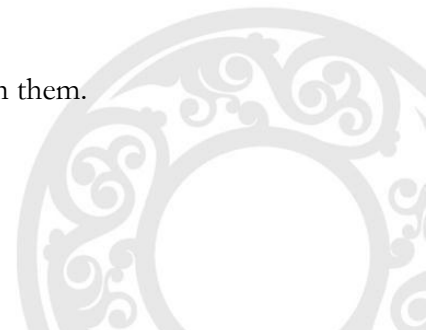
If a student arrive to school late or depart early parents should inform the school Director and arrangements will be made with the school staff. If someone else will be picking up a student, a parent MUST inform the school in a written letter (name must appear on Emergency/Information Form) which will then be noted in the sign-out book. **Any child that is left after 3 p.m. is not the responsibility of FKAD staff and will result in an extra cost billed to the parents/guardians.** The fee for lateness in pickup is \$10 per every ½ hour.

Rules and Regulation

1. Students are expected to be at school from 10:00a.m. to 3:00p.m.
2. Parents/guardians should arrive at least 10 minutes before 3:00p.m., and any lateness will result in the incurring of an extra cost.
3. All students must sign out with a counselor before leaving.
4. CELL PHONES ARE NOT ALLOWED DURING SCHOOL HOURS. While we understand that cell phones are a necessity, they are not allowed to be on or out during school hours. If a student is caught with a cell phone, it will be confiscated and returned to the student's parent or guardian.
5. Every student must bring his/her lunch. They will not be allowed to leave the facility to buy anything outside.
6. ENERGY DRINKS ARE NOT ALLOWED AT SCHOOL.
7. MP3, CD, or other music devices and hand held game systems are not allowed.
8. NYCMC IS NOT RESPONSIBLE FOR ANY LOST OR STOLEN GOODS.

Dress Code:

1. Girls from age 10 and up are **required** to wear a head hijab.
2. Shorts worn by boy must be knee length or longer.
3. Clothing with holes are not allowed
4. Spaghetti straps, tube tops, and halters will not be allowed in school.
5. All apparel may not have inappropriate language, graphics or advertisements on them.



Please Note: The FKAD reserves the right to send any student home to change if not appropriately dressed.

Medications

If possible we encourage the parents to give their child their medication prior to School. However if a student needs to take medication during the school day, parents must be sure that the student self-medicates at the proper time. The staff is not able to dispense medication of any kind to a student at any time.

Health & Safety

If a child is ill or has a fever, we strongly recommend that they stay home for the duration of their illness. Please inform a school director if you notice one of your child has any of the following the morning of school: fever, diarrhea, vomiting, runny nose, pink eye, etc. If we are made aware of a contagious disease that was brought to school, we will notify the parents as soon as possible such as chicken pox, strep throat, lice or pink eye. We will respect the parent's confidentiality in reporting the illness. Please keep in mind, a signed doctor's note will be required for a student to return to school if they were out due to a contagious disease/illness. If a child becomes ill during school, a parent will be notified and asked to pick up the child. If a parent is unavailable, the emergency contact will be called. **At the end of the school day, school staff report of any medical problems that occurred at school such as cut, bruise, sprain, etc. in writing.**

We are working to provide a safe, entertaining, and Islamicly educational summer for your child. We are confident that you will be pleased with our program, but should you have any questions or concerns regarding Saturday School, please feel free to call us at 718-721-3523.

You may also stop in before or after school to speak with the counselors, teachers, and school Directors!

BEHAVIOR CONTRACT

At the School, we practice the *three strikes and you're out policy*. If a student breaks a rule the first time they will get a warning. If inappropriate behavior continues, a timeout will be used. Continued disruptive behavior will result in loss of privileges (up to and including field trips), and the parents will be notified. If the student continues to break the rules, the student will be required to meet with school staff and parents to discuss the behaviors. These rules will strictly be enforced to guarantee each child has a fun and positive experience in a safe tranquil environment.